

# Instructions to Your Bank or Building Society to pay Direct Debits

## The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by Your own bank or building society.
- If the amount to be paid or the payment dates change the organisation will notify You normally 10 working days in advance of Your Account being debited as otherwise agreed.
- If an error is made by the organisation or Your bank or building society, You are guaranteed a full and immediate refund from Your branch of the amount paid.
- You can cancel a Direct Debit at any time by writing to Your bank or building society. Please also send a copy of Your letter to the organisation.

Originator's ID No. 995752

Lodge Account No.

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|



Please complete all sections below

|                                   |
|-----------------------------------|
| To the Manager:                   |
| Name of Bank or Building Society: |
| Branch:                           |
| Address:                          |
|                                   |
|                                   |
| Postcode:                         |

Name of Account Holder(s)

|  |
|--|
|  |
|  |

Branch Sort Code

|  |  |   |  |  |   |  |  |
|--|--|---|--|--|---|--|--|
|  |  | - |  |  | - |  |  |
|--|--|---|--|--|---|--|--|

Bank or Building Society Account Number

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|

Please pay Barclaycard Business Direct Debits from the Account detailed on this instruction, subject to the safeguards assured by the Direct Debit Scheme.

|   |
|---|
| Signature 1 ✕                                   |
| Name:   |
| Date:                    /                    / |

|   |
|---|
| Signature 2 ✕<br>(optional)                     |
| Name:   |
| Date:                    /                    / |

BANKS AND BUILDING SOCIETIES MAY NOT ACCEPT DIRECT DEBIT INSTRUCTIONS FROM SOME TYPES OF ACCOUNT.